2026 Reunion Committee Planning Checklist

<u>Class Year:</u>

<u>Class attendance goal</u>
  Percentage and total number of your class attending:
  Total anticipated number of alumni + guests attending for venue selection:

<u>Class Event Details</u>

FRIDAY, October 9 (optional)
As a reminder, CC will not organize or provide staff for Friday evening class events as we want to encourage alumni to attend the CC Hockey Homecoming Watch Party. If you choose to do a Friday Night Meetup, it should be off-campus and committee-organized.

Start time:
Event type: Off campus meetup
  Venue Choice #1:
  Venue Choice #2:

SATURDAY, October 10
Start time (6, 6:30, or 7 p.m.):
Event Type: Reception or dinner
  Venue Choice #1:
  Venue Choice #2:

Menu Choices:
  Appetizers:
  Dinner Tier:
  Number of drink tickets per person for hosted bar (no cash bar available for on-campus venues):
Program/Speaker (*please specify classmate or college staff/faculty member name*):

Do you plan to share a video or slideshow?   Yes   No
  Committee member(s) responsible for collecting photos and creating slideshow:

<u>Class invitation</u>
Completed during work session?   **Yes   No**
If not completed, which committee member will provide to staff by March 16?

<u>1st Zoom Meeting</u>
Schedule 1st Committee Zoom Meeting
Please indicate the **day and time below** (MT) the committee selected for their first call:

Class outreach

Have committee members selected up to 20 classmates for personal outreach: **Yes   No**

Additional reunion ideas/comments/questions